



## State of Georgia Notice to Students

### **School Information**

License Classroom LLC provides online real estate pre-license, post license and continuing education courses. We are approved by the Georgia Real Estate Commission (GREC) with the School Code #8194. Our school is approved through 12/28/2028. The instructor for our Georgia courses is Thomas E Gillett (Instructor License #48).

Our courses are offered to students via the Internet so they can take them anytime and anywhere they would like. Our courses can be accessed via our website [LicenseClassroom.com](http://LicenseClassroom.com).

### **Course Information**

The courses offered, type of course (pre-license, post-license or continuing education) and number of credit hours for which they are approved are included on our website.

### **Grading and Certification Policy**

Students may access our course content via an online learning management system accessible through [LicenseClassroom.com](http://LicenseClassroom.com). Our interactive system will guide the student through lessons, quizzes and a final exam designed to ensure mastery of the material. The course quizzes and final exams are automatically graded and saved to the student's course record. Once completed and passing scores are determined, a certificate of completion is automatically generated and emailed to the student and saved to the student's account in the documents section of the corresponding course for a minimum of 5 years. A copy can be downloaded and printed if so desired by the student at any time. Each course completion is reported to the Georgia Real Estate Commission.

The state requires that all pre-licensing and post-licensing final course exams be proctored. You'll need to schedule an appointment with an online proctor in advance. You can find full details of the proctoring process on our learning management system. Upon passing the final course exam you will be asked to sign an affidavit verifying your identity as the student who completed the course and the final course exam.

### **Attendance & Completion**

Students **MUST** personally and successfully complete all sections of their coursework to demonstrate mastery of the material before receiving credit for the course and must sign a certification statement. Students will complete an electronic signature process online at the completion of each course. This will be stored in the student's record for a minimum of 5 years. Students must complete each course prior to a certificate of completion being issued.

Certificates will be issued immediately following course completion and electronic signature and will be posted in the student's online account for printing.

### **Prohibition of Recruitment Notice**

The recruitment of our students is prohibited. If you are recruited by anyone associated with our school, please promptly report them via the contact information provided at the bottom of this notice.

### **Preliminary Decisions**

If you are taking pre-license courses to obtain a license from the Georgia Real Estate Commission (GREC) and have a criminal conviction, you may consider seeking a preliminary decision from GREC regarding your eligibility to receive a real estate license. You can seek a preliminary decision from GREC by sending them a copy of your criminal conviction for consideration.

### **Continuing Education Credit**

Please note that you will not receive credit for any courses that you have already completed within the previous calendar year.

### **Contact Information**

We are here to support students through their real estate education. We may be contacted using the following information:

Phone: 800-898-1892

Email: [Support@LicenseClassroom.com](mailto:Support@LicenseClassroom.com)

Mailing Address:

PO Box 151133

Austin, TX 78715